



JOB VACANCY

Job Title:	Youth Leader
Location	Head Office: The Trin Centre, Trinity Road, Cleethorpes, DN35 8UN
Responsible To:	Operations Manager
Hours of Work:	Full Time - 35 hours per week. You will be expected to work some evenings and weekends as part of your role.
Purpose:	The Youth Leader will form a wraparound service that combines education and youth provision following guidance from the National Youth Agency (NYA) and other governing bodies. Whist also assisting on our education programmes through the local authority and other educational partners.
Nature & Scope of Responsibility:	<p>An exciting opportunity has arisen to support the youth in our area through both our community and education programmes. Your role will be to facilitate their social, personal and physical development through informal education. Your duties will include organising and running community programmes, helping young people understand values and ideas, building their confidence and developing life skills.</p> <p>You will coordinate the delivery of our youth programmes and help assist on our education programmes through workshops and ensure that practices are followed as set out by the NYA and education authorities.</p>
Pay:	Annual Salary of £21,840
Benefits:	<ul style="list-style-type: none">• 28 days holiday per year (pro rata)• Accessibility to company pension• Free access to fitness classes and gym

You will need to:

- Minimum of 2 years' experience working with young people, either voluntary or paid work delivering community and educational lessons and workshops. (Essential).
- Hold a recognised Youth Work and or teaching qualification or equivalent of level 2 or above (Desirable)
- Be willing to participate in a criminal records check (DBS) or already in possession of one (Essential).

- Full clean driving licence (Desirable).
- Be passionate about working with children and young people to help educate and support them (Essential).
- Have good knowledge and understanding of the key principles of youth work (Essential).
- Have proven, effective positive behaviour management skills (Desirable).
- Be committed, hardworking and have excellent time management skills (Essential).
- Resourceful, pro-active, and well organised (Essential).
- Demonstrate good planning, organising and management skills (Essential).

Key Areas & Responsibilities

- To have a good understanding of youth work and the main principles when supporting young people.
- To work with our youth work team and young people developing and implementing our youth work strategy.
- To be able to support young people in an education setting and provide help and guidance while working with our education team on lesson plans and schemes of work.
- Plan and deliver sessions based on the needs of the participants, undertake administrative tasks such as registers, consent forms, risk assessments and any other paperwork to help with the running of sessions.
- Ensure all activities are fun, safe & inclusive ensuring that participant's needs are placed at the forefront of all interactions enabling individuals to develop physically, emotionally, and socially, in collaboration with our staff and the volunteer workforce.
- To develop communication skills to engage not only different participants but also with stakeholders to create positive relationships.
- Be a positive role model to inspire and motivate participants and colleagues, remaining professional and person centred throughout all aspects of work.
- Help to bridge the gap between our education and community work to signpost and advertise pupils to other sessions happening within the centre.
- To ensure the required health, safety, welfare and supervision of participants throughout sessions including the implementation of appropriate policies e.g. Safeguarding (***Accident/incident report forms, CPD records***) and establishing appropriate boundaries.
- Be committed to issues of equal opportunity and diversity and be able to incorporate these into the delivery of sessions (***Monitoring and Evaluation, CPD records***).
- To undertake any necessary training in accordance with learning frameworks as well as actively seek out further learning where appropriate. (***Minimum Operating Standards, Training Assessment, CPD records***).
- Perform other duties as required, which are considered relevant to the post and to the objectives of Cleethorpes Community Sports & Education (***Holiday Clubs, events, etc***).

How to apply

We welcome applications via email which should be addressed to Ray Blain, Operations Manager and sent to:

ray@thetrin.co.uk

Please include:

- A CV (two page maximum)
 - Your work history (including voluntary)
 - Education

- Reasons for gaps in employment
- A cover letter explaining why you want the job and why you would be a good fit, outlining how you meet the criteria.
- Successful applications must be available for an interview on Tuesday 31st October 2023.

Disability Confident

Cleethorpes Community Sport and Education is a Disability Confident Employer. If you have a disability as outlined in the Equality Act 2010, and your application meets the minimum criteria, we will offer you a guaranteed interview. Please ensure that you would like to be considered under the Disability Confident Guaranteed Interview Scheme within your cover letter.

Closing Date

All applications should be submitted no later than **23.59 on Monday 23rd October 2023**

Interview date: **Tuesday 31st October**

Start date: **Monday 20th November 2023 or sooner if successful applicant is available.**