

Covid-19 - Volunteer Request

Requests can only be made by groups or organisations.

Once you engage the volunteer that Blue Lights Brigade has sourced your organisation is responsible for that volunteer, please read the following.

Follow your organisation or groups policies/processes when engaging volunteers, including (not exhaustive):

- checking if they are suitable for the role
- If a DBS is required, the individuals DBS check is in line with your organisations policies. DBS checks are not carried out by The Blue Lights Brigade.
- Health and Safety
- Insurance – Liability insurance requirements
- Safeguarding
- GDPR
- Equality and Diversity

Process for requesting volunteers:

1. Contact Sector Support to request volunteers: Telephone - 07791 041459 Email – claire@nbforum.org.uk

2. Sector Support will then speak to the group/organisation to understand the need

3. Volunteer Request form completed with Sector Support over the phone or via email

4. Sector Support email request to Blue Lights Brigade copying in the organisation steve@bluelightsbrigade.co.uk Tel: 0778 6914849



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5. Blue Lights Brigade – put a call out for volunteers

6. Blue Lights Brigade - send volunteer responses to organisation/group

7. Organisation/group - calls volunteers within 24hours; even a courtesy call to keep them enthusiastic if not needed straight away

8. Organisation/group – advise Blue Lights Brigade which volunteers have been accepted

9. Organisation/group - Volunteers then belong to the organisation/group